Note Taking: Quote Notes

1. Read your assigned selections thoroughly.

2. Underline or highlight 2 to 3 significant quotes per page (use pencil if it's a textbook). Anything more is "significance inflation." Each quote should be no more than two sentences. Try to focus on the ideas that explain and support the key points of the reading.

3. On a separate document, type out each quote.

4. Underneath, explain *in your own words* what each quote means. Make sure you explain the quote in the context of the entire reading. Also, don't use quotes that simply repeat previous quotes.